

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

June 1, 2004
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:08 p.m.

Members present:

Dianne El-Hajj, President
Cathy Abel, Vice President
Dustin Burns, Clerk
Julie McIntosh, Member
Barbara Ryan, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Emily Cole, a third grade student at Carlton Oaks, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

Consent Item E.4.5. was pulled from the agenda to return at a later date. It was moved and seconded to approve the agenda with the Consent Item E.4.5 removed.

<i>Motion: Ryan</i>	<i>Second: Burns</i>	<i>Vote: 5 – 0</i>
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B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

Superintendent Johnson shared the Ident-A-Kid program badge sample that she said this company would provide free of charge for the entire staff with identification badges. They have asked that in return that we offer their service to students in our District. Member Ryan asked that a policy be brought to insure that staff wears the badges. The Superintendent responded that the Campus Security policy was on the Board agenda for a first reading and it included the wearing of District staff ID badges. A more detailed procedure will be provided at a later meeting.

2. Presentation Recognizing Volunteers of the Year

Mr. John Tofflemire introduced the Volunteers of the Year that were selected by each school. Each volunteer was given a certificate and a plant.

Cajon Park-Jenni Swanson
Carlton Hills-Krissy Matthews
Carlton Hills-Cindy Wolf
Carlton Oaks-June Cole
Carlton Oaks-Sherri Dobrina
Chet F. Harritt-Kim Naour

Hill Creek-Eileen Cornish
Pepper Drive-Cindy Tockstein
Prospect Avenue-Teresa Crane
Rio Seco-Christine Roczey
Sycamore Canyon-Christine Blaylock

3. Special Student Award

The Board presented Jacob Lenau, a third grade student from Pepper Drive, with a certificate for bravery and quick thinking for saving the life of a toddler who fell into a swimming pool.

4. Sycamore Canyon Activities Video

Mr. Jeff Sallay introduced a video showing the fund raising activities of Sycamore Canyon School staff and students.

5. Student Academic Achievement Awards

Dr. Pat Shaw introduced and presented certificates to the eighth grade students who were selected by their schools to participate in the 2003-04 Academic Achievement Competition in which these students wrote an essay.

President El-Hajj introduced the vice mayor, Bryan Jones, to help present the awards to the winner of the essay writing competition. Nicholas McInvale, from Carlton Oaks was selected as the winner and was presented with a proclamation from the City of Santee by Vice Mayor Jones and a \$200 savings bond from the Santee Chamber of Commerce.

The audience was invited to a reception in the lobby to celebrate the students and the Board took a 15 minute recess.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Maria Lenhoff, a parent from Sycamore Canyon, thanked the Board for keeping Sycamore Canyon School open.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Consent Item E.3.1. and E.3.2. were pulled for separate consideration.

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items, except those pulled for separate consideration.

Superintendent

1.1. Approval of Minutes

Business Services

2.1. Approval of Travel Requests

2.2. Approval/Ratification of Revolving Cash Reports

2.3. Acceptance of Donations

- 2.4. Approval of Response to Request for Agency Recommendation Forms
 - 2.5. Approval of Five-Year Deferred Maintenance Plan
 - 2.6. Adoption of Resolution #0304-36 to Offer Early Retirement Incentive to Administrative Secretary Employee(s)
 - 2.7. Approval of Contract for Fiscal and Mandated Cost Claims Services
- Educational Services
- 3.1. Approval of School Accountability Report Cards for the 2002-03 School Year (Pulled for separate consideration.)
 - 3.2. Approval of 2004-05 School Schedules (Pulled for separate consideration.)
 - 3.3. Approval of Extended Field Trip
- Human Resources
- 4.1. Personnel, Regular (to become part of the minutes.)
 - 4.2. Approval of Reduced Workload Agreements
 - 4.3. Approval of Revised Job Description, Assistant Superintendent, Business Services
 - 4.4. Approval of Revised Job Description, Principal and Vice Principal
 - 4.5. Approval of Two New Job Descriptions: 1) Student Attendance Clerk and 2) Data Specialist
 - 4.6. Ratification of Employer-Employee Collective Bargaining Agreement with California School Employees Association
 - 4.7. Approval of Declaration of Need for Fully Qualified Educators

<i>Motion: Abel</i>	<i>Second: Burns</i>	<i>Vote: 5 - 0</i>
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- E.3.1. Approval of School Accountability Report Cards for the 2002-03 School Year (Pulled for separate consideration.)

Member Ryan felt that the test score comparisons of the school sites should be included on the SARCs. Member Burns felt that the information would be very beneficial. Member McIntosh questioned providing raw data without the demographics or school make-up provided for the other schools. President El-Hajj does not agree that the school comparison data should be provided. Member Ryan feels that it is part of the accountability of the Board and that parents should have access to the information. Member Abel agrees that parents have a right to the information. Dr. Shaw checked and the only comparison provided in the previous 2 years were the API scores and he could place these scores on the SARCs. Ryan moved approval with the additions of API scores of all schools being provided on each SARC.

<i>Motion: Ryan</i>	<i>Second: Burns</i>	<i>Vote: 3 - 2 (El-Hajj, McIntosh, No)</i>
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- E.3.2. Approval of 2004-05 School Schedules (Pulled for separate consideration.)

Dr. Shaw presented the suggested bell schedules for 2004-05 which included changes for several schools from the last Board meeting. The time changes are at the request of principals with considerations of reducing transportation costs as moved in the budget reductions approved on May 18, 2004.

Eileen Cornish, president of Hill Creek PTSA, expressed concern about the beginning and ending times at Hill Creek School for next year.

Maria Lenhoff, a parent of Sycamore Canyon School, shared her concerns about losing enrollment because of the wide gap in the starting times of Sycamore Canyon and Carlton Hills and the affects this may have on siblings.

Christine Blaylock, a parent from Sycamore Canyon School, suggested that Sycamore Canyon begin at 8:30 a.m. and the school could provide interventions and homework club before school instead of after school.

President El-Hajj explained the transportation budget reduction that was approved at a previous meeting. Member Burns wants to make sure that there is a communication plan for parents for any time changes being made. He shared that we can help to look at ways to assist parents, such as having additional Project SAFE

time. Member Ryan expressed concerned that Sycamore Canyon is changing 1 hour and 10 minutes without any input from the school community.

Member McIntosh moved to approve the schedule with the direction to staff to investigate decreasing the gap at Sycamore without causing any changes to any other school and maintaining the projected savings.

<i>Motion: McIntosh</i>	<i>Second: Abel</i>	<i>Vote: 5 - 0</i>
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F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Discussion of Parcel Tax Election in November

Dr. Johnson presented the specific processes necessary for pacing a parcel tax measure on the November 2, 2004 ballot. General fund dollars can be used. No money is left in the I43 funds.

Member Abel does not feel that the community supports the District in this endeavor and does not feel that we should attempt it again. Member McIntosh agrees that the community does not support the tax. Member Burns has talked with the community and is hearing that the parents are supportive at this time and did not feel that they completely understood Prop J because the message did not get out to the community, but he is concerned about using general fund dollars. Member Ryan has the same feelings as Member Burns and believes that historically with bond and parcel tax elections the chances increase as they continue to be placed on the ballot. She is hearing that the business community is asking about how they can help and feels that the opportunity may present itself that funds could be donated towards a parcel tax election. President El-Hajj would only consider it if the numbers on success rates reflect improved chances of succeeding and no general fund dollars are spent. She would recommend that staff continue to investigate the success rates and the raising of dollars to fund the measure. The Board asked to bring the parcel tax item back to the next meeting on June 15, 2004 with a commitment of donations and data on success rates of consecutively placed ballot measures and number of times the same measure was placed on the ballot. No action was taken.

1.2. Attendance Goals for 2004-05

Superintendent Johnson presented the plan developed by the Attendance Committee charged by the Board to improve student attendance.

Dan Bartholomew, a parent from Sycamore Canyon School, spoke about special education students and how special education teams could help support attendance.

Member Burns spoke about how the attendance committee felt each site had to have control in sending out attendance letters in order to be sensitive to crucial or sensitive family issues. He is also concerned that parents do not have an understanding of the impact on District funds when students are absent. A report brought to the meeting shows the greatest absences are reflected in Kindergarten, and seventh and eighth grades. Member Burns is interested in using attendance as an incentive for junior high activities and the possibility of providing ways for students to be able to make-up days of absence, such as Saturday School. He also expressed that there are extremely high absence numbers in special education.

The Board was in unanimous support for goals 1-4 of the attendance committee plan. There was discussion about concerns with goal #5 and issue that may arise from mandating by Board Policy a specific number of days absent without allowances for excused absences, or a plan for seventh grade students with excessive absences to be able to participate in eighth grade activities.

If a policy specifying 15 days of absence for eighth grade eligibility for promotion were in place at this time, there would be 100 eighth grade students who would not be eligible to participate in eighth grade activities this year. Board members were interested in seeing more data on the 100 eighth grade students to see what issues may arise with a new policy.

Member Burns moved to approve the plan with goals 1-4 and with goal 5 to come back at the second meeting in July with attendance data on eighth grade absences, who the student were and the reasons for their poor attendance.

<i>Motion: Burns</i>	<i>Second: McIntosh</i>	<i>Vote: 5-0</i>
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1.3. A Plan for Leasing Sycamore Canyon School

Superintendent Johnson and Ted Doughty, Director of Maintenance & Operations, presented two options if the Board was interested in joint use of Sycamore Canyon School. Member McIntosh supports making a plan work to generate revenue. Member Burns is very concerned about the need for clear separation on the campus and in the parking lot, and the fencing. He feels that petty issues can become major issues and is also concerned about the shared use of the multi-purpose room. Member Abel thinks a plan could work. Member Ryan does not support sharing a school because of the problems that can exist. She also feels that the room will be needed in 2005-06 for new students in new housing developments being built.

President El-Hajj moved that Administration move forward with negotiations on Option B with a one-year lease, with parking on the street and a separate assigned parking area.

<i>Motion: El-Hajj</i>	<i>Second: Abel</i>	<i>Vote: 3-2 (Burns, Ryan, No)</i>
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1.4. Vice Principal Share Plan for Sycamore Canyon School

Superintendent Johnson presented a plan to provide administrative coverage at Sycamore Canyon School for 2004-05. The plan recommends placing a half-time vice principal at the school who would be funded from categorical funds the other half-time.

Member Ryan supports the plan but would like to see a district office administrator housed on campus in order to not disrupt a classroom teacher for emergencies that may occur when the vice principal is off campus. Member McIntosh does not feel that a district office person is needed there but a creative plan could work.

The Board directed the Superintendent to move forward with placing a half-time vice principal at Sycamore Canyon with a contingency plan in place when the vice principal would not be on campus that does not disrupt a teacher. No action to name a vice principal was taken by the Board.

Business Services (None)

Educational Services

3.1. Report on Middle School Coordinator Program

Dr. Bill Stumbaugh introduced Tracy Gertsch to present the Middle School Coordinator annual performance report. Tracy highlighted some of the components of the program that were implemented and provided success to students. No action was taken.

3.2. Children & Families Ready 4 School Summer Program for Children Ages 2 Through 5

Dr. Shaw provided information to the Board about a summer preschool program for children ages 2 through 5 that would be run by the HIPPY program. There would be a fee for families and the enrollment would need to be full in order to make the program work. The parents were surveyed and said they were willing to pay for this service. Member McIntosh asked if HIPPY was developed specifically for low-income parents. Dr. Shaw indicated that in Santee, income levels varied.

<i>Motion: Abel</i>	<i>Second: Ryan</i>	<i>Vote: 5 - 0</i>
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Human Resources (None)

G. BOARD POLICIES AND BYLAWS

1. First Reading:
 - 1.1 New and Revised Board Policies and Administrative Regulations on Attendance

The new and revised Board Policies and Administrative Regulations listed are presented for a first reading. No action is requested.

Revised BP 5112	Pupil Attendance
New AR 5112	Attendance Improvement
New BP 5112.3	School Attendance Review Board Referral
New BP 5113	Absences and Excuses
New AR 5113	Absences and Excuses
New BP 5113.1	Truancy
Revised AR 5113.1	Truancy

These policies should not return for a second reading until the Attendance Plan Goal # 5 is resolved by the Board at the second meeting in July.

- 1.2. Revised BP 3515 Campus Security

First reading only. No action is requested.

2. Second Readings (None)

H. BOARD COMMUNICATION

Member Abel needed to change promotion assignments. Member Burns will replace Member Abel at Carlton Oaks on June 17 at 2:30 p.m.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
 2. Conference with Labor Negotiator
 - Agency Negotiator: John Tofflemire, Director, Human Resources*
 - Employee Organizations: Santee Teachers Association (STA)*
 - California School Employees Association (CSEA)*
 3. Student Discipline Matters
 4. Conference with Real Property Negotiators
 - Location: Renzulli Site*
 - Agency Negotiator: Lis Johnson, Superintendent,*

The Board entered closed session at 10:55 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 1:00 a.m. No action was reported. The June 1, 2004, regular meeting adjourned at 1:00 a.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D, Secretary